YOUR LOGO

BUSINESS NAME

INVOICE

BUSINESS ADDRESS

INVOICE #

PHONE

EMAIL

CURRENCY
USD

ISSUE DATE

BILL TO

CUSTOMER ADDRESS, PHONE, AND EMAIL

DUE DATE

CUSTOMER OR PURCHASE-ORDER REFERENCE

YEAR, MAKE, AND MODEL

VIN OR REGISTRATION

ODOMETER

REPAIR ORDER OR AUTHORIZATION

TECHNICIAN

PARTS AND LABOR WARRANTY

Category	Description	Qty	Unit	Rate	Amount
Vehicle diagnostic					
Repair labor					
Replacement parts					
Shop supplies					
Environmental or disposal fee					

CUSTOMER NOTES OR WORK SUMMARY

Subtotal

Discount

Tax

Total

Amount paid

Balance due

PAYMENT TERMS AND INSTRUCTIONS

WARRANTY, FOLLOW-UP, OR ADDITIONAL NOTES