SHIFTFLOW

CLEANING TIMESHEET

Cleaning business		**Week starting**	
Cleaner		**Supervisor / route**	

Enter start, end, and break times, then total the Hours column.

Date	Day	Client / property	Service	Start	End	Break (hrs)	Hours	Supplies / notes
	Monday							
	Tuesday							
	Wednesday							
	Thursday							
	Friday							
	Saturday							
	Sunday							
TOTALS								

Team member / contractor _____ **Supervisor / client approval** _____ **Date** _____