SHIFTFLOW

CONSTRUCTION TIMESHEET

Company / contractor		**Week starting**	
Employee / crew		**Supervisor / trade**	

Enter start, end, and break times, then total the Hours column.

Date	Day	Project / job	Location	Cost code	Activity	Start	End	Break (hrs)	Hours
	Monday								
	Tuesday								
	Wednesday								
	Thursday								
	Friday								
	Saturday								
	Sunday								
TOTALS									

Team member / contractor _____ **Supervisor / client approval** _____ **Date** _____